

# Heart of Yorkshire Education Group Corporation

## Finance, People and Resources Committee

Tuesday 21 November 2023 – 4pm

Via Microsoft Teams

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### A. Preliminary Items

1	Appointment of Chair and Vice Chair 23/24 (to approve)	4.00pm	Chair
2	Welcome and apologies for absence		
3	Declarations of Interest (to note)		
4	Minutes of the Meeting held on 20 June 2023* (to approve)		
5	Matters Arising (to note)		Clerk

### B. Core Items

6	Finance Annual Report 2022/23 (inc. 2022/23 Outturn)* (to consider and discuss)	4.10pm	Group Executive Director: Finance and Resources
7	Finance Report (inc, Management Accounts) 2023/24 (inc. student recruitment 2023/24)** (to consider and discuss)	4.20pm	Group Executive Director: Finance and Resources
8	Reserves Policy* (to approve)	4.35pm	Group Executive Director: Finance and Resources
9	Contractor Procurement*	4.45pm	Group Executive Director: Finance and Resources
10	Estates Update* (to note)	4.55pm	Group Executive Director: Finance and Resources
11	HR Annual Report 2022/23** (to consider and discuss)	5.05pm	Group Executive Director: People
12	HR Update 2023/24 (inc. KPIs) (to consider and discuss)	5.20pm	Group Executive Director: People
13	Health and Safety Annual Report 2022/23* (to recommend)	5.35pm	Group Executive Director:

Finance and Resources

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| 14 | Health and Safety Update 2023/24**<br>(to consider and discuss) | 5.45pm | Group Executive<br>Director:<br>Finance and Resources |
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**C. Other**

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| 15 | Committee Self-Assessment*<br>(to consider and discuss) | 5.55pm | Clerk |
| 16 | Review of Terms of Reference*<br>(to recommend)         | 6.00pm | Clerk |

**D. Close**

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| 17 | Review of Effectiveness of Meeting and<br>Identification of Emerging Risk | 6.10pm | Chair |
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Date of the Next Meeting – TBC

\* Paper attached

\*\* Late paper