

Heart of Yorkshire Education Group Corporation

Group Board of Governors

Tuesday 4 July 2023 – 4.00pm
Board Room, Castleford Campus

A. Preliminary Items

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| 1 | Welcome and apologies for absence | 4.00pm | Chair |
| 2 | Declarations of Interest
(to note) | | |
| 3 | Minutes of Meeting held on 14 March 2023*
(to approve) | | |
| 4 | Matters Arising
(to consider and discuss) | | Clerk |
| 5 | Minutes of the Committees and Local College Boards:
(i) Strategy Day Meeting of 3 May 2023**
(ii) Search and Governance Committee of 9 May 2023**
(iii) Local College Board Castleford of 15 May 2023**
(iv) Local College Board Selby of 25 May 2023**
(v) Curriculum and Quality Committee of 12 June 2023**
(vi) Audit Committee of 13 June**
(vii) Local College Board Wakefield of 14 June 2023**
(viii) Finance, People and Resources Committee of 20 June 2023**
(ix) Search and Governance Committee of 21 June 2023**
(to note) | | |

B. Update Items

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| 6 | Chair's Business
(to consider and discuss) | 4.15pm | Chair |
| 7 | Governance Update inc.
(i) Appointment of Faye Banks (to approve)
(ii) Appointment of Alex Miles to the Curriculum and Quality Committee (to approve) | 4.25pm | Clerk |

- (iii) Annual review of governance arrangements (inc. governance structure, changes to I&A, Standing Orders, Terms of Reference and membership inc. Lead Governors and draft calendar of meetings)* (to approve where necessary)
- (iv) Chair's Succession (to consider and discuss)
- (v) SID Governor* (to consider and discuss)

8 Principal's business (inc. risk update) 4.40pm Principal
(to consider and discuss)

9 **Break** 5.10pm

C. Strategic Objectives

SO3 - Develop a strong culture and people who are effective and committed

10 Job Evaluation and Pay Award (Inc. Lead Governor assurance)* 5.15pm Karen Sykes
(to approve)

SO4 - Deliver strong finances to facilitate investment in our resources and our offer

11 Draft Budget and Financial Plan* 5.25pm Jason Pepper
(to approve)

12 Finance Report and forecast outturn* 5.40pm Jason Pepper
(to note)

13 Emerging Risks 5.45pm Jason Pepper
(to note)

14 Estates Strategy* 5.55pm Jason Pepper
(to approve)

15 Strategy for Internal Audit and Financial Statements Audit Plan* 6.05pm Jason Pepper
(to approve)

(Inc. Lead Governor assurance as appropriate)

SO5 - Commit wholeheartedly to the development of sustainability within our communities

16 Sustainability Strategy* 6.10pm Clare Allcock
(to approve)

D. Policies

17 Financial Regulations* 6.20pm Jason Pepper
(to approve)

18 Tuition Fees Policy (and HE Education Fees)* Jason Pepper
(to approve)

E. Briefing Papers

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| 19 | Briefing Papers:
(to note)
(i) Corporate Dashboard*
(ii) Progress against the QIP*
(iii) Property update*
(iv) Safeguarding Update*
(v) Health and Safety Update*
(vi) Interim report on Governor attendance
2022/23*
(vii) Use of the Seal of the Corporation* | 6.30pm | Chair |
| 20 | Review of Effectiveness of Meeting and
Identification of Emerging Risk | 6.35pm | Chair |

Date of the Next Meeting – TBC

* Paper attached

** Late paper