



# Heart of Yorkshire Education Group

Board Meeting of the Corporation of the  
Heart of Yorkshire Education Group

On 5<sup>th</sup> April 2022 at Wakefield College in the Conference Room

(In Beaumont Building, Floor C in the Lift, Or mezzanine between floors 1 and 2)

4.00pm – 6.30pm

(Attendance via MS Teams link also possible)

1	<b>Welcome, especially to Nigel Brooks, attending as an Observer and new members R Baxter, S Marshall, R Stiff, V Teeluck and J Waggott.</b>	<b>A McConnell</b>		4.00 – 4.02pm
<b>Preliminary Items</b>				
2	<b>Note Absences, Declarations of Interest, rules of confidentiality and Agree Any Other Business to be added to the discussions</b>	<b>ALL</b>	For compliance	4.02 – 4.05pm
3	<b>Review and approve the Minutes of the meeting on 8<sup>th</sup> February 2022*</b>  Matters Arising (to consider and discuss)	<b>A McConnell</b>	For approval	4.05 – 4.15pm
4	<b>Review and approve the Minutes of the meeting on 10<sup>th</sup> March 2022*</b>  Matters Arising (to consider and discuss)	<b>A McConnell</b>	For approval	4.15 – 4.20pm
5	<b>Confirm Minutes from Selby College from 15<sup>th</sup> February 2022 were signed off by their Chair (Selby) and carry forward actions have been shared with the group board and committees</b>	<b>R Stiff</b>	To note	4.20 – 4.22pm
6	<b>Update from the Audit Committee Chair (Meeting on 8<sup>th</sup> March)</b>	<b>N Warren</b>	To note	4.22 – 4.27pm

7	<b>Risk Update</b>	<b>Jason Pepper</b>	To consider and discuss	4.27 – 4.30pm
8	<b>Update from the Search and Governance Committee Chair (Meeting on 15<sup>th</sup> March)</b>	<b>A McConnell</b>	To note And Items for approval	4.30 – 4.35pm
<b>Update items</b>				
9	<b>Student update</b>	<b>K Hampton and S Marshall</b>	To consider and discuss	4.35 – 4.45pm
10	<b>Chair's Update</b>	<b>A McConnell</b>	To consider and discuss	4.45 – 4.55pm
11	<b>Director or Governance Updates *</b> <ul style="list-style-type: none"> <li>• Code of Conduct</li> <li>• Appraisals</li> <li>• Governor Training and Safeguarding</li> <li>• Board Development session</li> <li>• Website (Photos, Pen Portraits, Declarations of Interest)</li> <li>• Governor Portal and Passwords</li> <li>• Skills Audit</li> <li>• Meeting dates, timings and locations</li> <li>• Housekeeping – (lanyards, parking, dietary requirements, attendance in person or online, contact details)</li> <li>• Term of Reference – Local College Boards</li> </ul>	<b>A Praud</b>	To note	4.55 – 5.05pm
12	<b>Principal's Update</b>	<b>S Wright</b>	To consider and discuss	5.05 – 5.35pm
<b>Strategic Objectives</b>				
13	<b>SO1 – Deliver a high-quality, destination focused learning experience to all learners*</b> <ul style="list-style-type: none"> <li>• Student Experience and Support (Wakefield College)</li> <li>• Board Assurance and Risk Management*</li> </ul>	<b>Clare Allcock</b>  <b>Lead Governor</b>	To consider and discuss	5.35 – 6.05pm

	<p><b>SO3 – Have a skilled, engaged workforce who feel safe and promote College values</b></p> <ul style="list-style-type: none"> <li>• Shaping the People Strategy</li> <li>• Board Assurance and Risk Management</li> </ul> <p><b>SO4 – Resource a high-quality student experience*</b></p> <ul style="list-style-type: none"> <li>• February Finance Report</li> <li>• Board Assurance and Risk Management</li> </ul>	<p><b>Student Support</b></p> <p><b>Karen Sykes Lead Governor HR</b></p> <p><b>Jason Pepper Lead Governor Finance</b></p>		
<b>Policies</b>				
14	<p><b>Recommended by the Audit Committee:*</b> Risk Management Policy, Anti-Fraud Policy and Anti-Bribery Policy</p> <p><b>Safeguarding Policy (Selby College)*</b></p>	<b>J Pepper</b>	For approval	6.05 – 6.10pm
<b>Briefing Papers</b>				
15	<ul style="list-style-type: none"> <li>i. Corporate Dashboard*</li> <li>ii. Progress against the Quality Improvement Plan*</li> <li>iii. Property/ Estates Update*</li> <li>iv. Safeguarding Update*</li> <li>v. Interim Report on Governor Attendance 2021/22*</li> <li>vi. Use of the Seal of the Corporation*</li> </ul>	<b>A McConnell</b>	To Note	6.10 – 6.15pm
16	<b>Review of Effectiveness of the Meeting and Identification of Emerging Risks</b>	<b>A McConnell</b>	To consider and discuss	6.15 – 6.25pm
17	<p><b>Any other Business and confirm date, time and location of next meetings</b></p> <p><b>Development Session:</b> 11<sup>th</sup> May, 12.30 – 5pm in the Reading Room at Wakefield College</p>	<b>A McConnell</b>	To note	6.25 - 6.27pm

	<b>Group Board Meetings:</b> 24 <sup>th</sup> May 2022 - at Castleford (4pm) 5 <sup>th</sup> July 2022 – at Selby (4pm)			
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